

All-School Volunteer Activities and Events

New Family Picnic ~ August 23

Help set up, greet new families, and clean up after the picnic.

Davis-Law Memorial Golf Outing ~ August 28

Volunteers help register golfers, monitor holes, sell raffle tickets, and more during this fun-filled day of golf for Academy families and friends.

Magazine, Wrap, & Gift Sale ~ September 15 - October 2

Volunteers help deliver and collect student sales packets and check orders for accuracy. Also assist with pick up of orders on delivery day, November 6.

Mothers Night Out ~ September 26

Volunteers assist event chair with mailing invitations, promoting attendance, event set up, and greeting and distributing nametags at the event.

Fathers Night Out ~ TBD

Volunteers assist chair with event planning and coordination.

Homecoming Family Tailgate Party ~ October 6

Volunteers help organize event, sell tickets, set up, serve food, and clean up.

Five Star Run ~ October 7

Volunteers register runners, monitor checkpoints, direct traffic, time runners, and assist with cookout.

Grandparents Day ~ October 13

Volunteers assist the caterer with breakfast set up and serving, drive golf cart shuttles between divisions, and serve as greeters in each division.

Serve Breakfast Drive Golf Cart Shuttle

Greeter in the ___ LS ___ MS ___ US

Fall Book Fair ~ October 24-26

Help set up for the sale, cashier, monitor merchandise, assist shoppers, and clean up.

Holiday Boutique ~ November 3 (Preview Party) & November 4

Volunteers assist with vendor relations, admission, gift wrap, kids corner, and more at this one-day Holiday shopping extravaganza!

M.A.S.C.A. Chess Tournament ~ March 3

Volunteers are needed for set up, registration, concessions, floor directions, and clean up. Some knowledge of chess for floor directors will be helpful.

The Dinner Auction ~ April 28

Volunteers assist the event chairs with item procurement, silent and live auctions, raffles, reservations & catering, invitations & program, database management, event night operations, and more!

Theater Program

Volunteers help construct sets, decorate, paint, coordinate costumes and props, and do publicity for school plays and musicals.

Use this form to sign up now
for 2006-2007 Volunteer Activities!

Name _____

Address _____

City, Zip _____

Phone _____ Email _____

Please return sign-up form to Brookfield Academy as soon as possible!

Lower School Volunteer Opportunities

Library Assistant ~ ongoing throughout the year

Help students find age-appropriate materials, check and shelve materials, do seasonal decorating, and other special projects.

Picture Day Assistant ~ September 21

*Escort students between classrooms and the photographer.
Help each student look his or her best.*

Hot Lunch Program Helper ~ ongoing throughout the year

Assist hot lunch providers with distribution of meals to classrooms.

Christmas Program Receptions ~ December 19

Help set up and serve cookies and punch to the LS students and their families.

Morning: Levels A - 2 Evening: Levels 3 - 5

Teacher Appreciation Week ~ May 7 - 11

Volunteers organize an appropriate expression of appreciation for LS teachers.

Awards Day Ice Cream Social ~ June 1

Help set up and clean up the ice cream social following the end-of-the-year awards presentation.

Family Fun Nights ~ dates to be determined

Help organize and run LS Family Fun Nights two or three times per year.

Lower School Display Case

Volunteers change items in the LS display case three or four times per year.

New Family Mentoring ~ Spring/Summer 2007

Help welcome a family new to Brookfield Academy.

★ Pull out volunteer sign-up form and return to Brookfield Academy. ★

Middle School Volunteer Opportunities

Booster Club ~ working under the direction of the Middle School Athletic Director, volunteers are needed to help organize and operate a Middle School Booster Club. Volunteers are needed for concessions sales during Middle School sports events throughout the year.



NEW!

Library Assistant ~ Ongoing throughout the year
Check and shelve library materials, do seasonal decorating, and other special projects as needed.

Hot Lunch Program Helpers ~ Ongoing throughout the year
Assist hot lunch providers with serving meals.

Mothers Hot Lunch ~ November and May
Middle School moms plan and serve a special hot lunch for students twice during the year.

- Thanksgiving Meal End-of-year Cookout

Middle School Socials ~ Dates to be determined
Working with Mr. Ricci, parent volunteers plan, organize, and chaperone one or two Middle School Socials per year.

Teacher Appreciation Week ~ May 7 - 11
Volunteers organize an appropriate expression of appreciation for Middle School teachers.

Middle School Awards Reception ~ June 7
Volunteers help set up and serve refreshments after the awards presentation.

New Family Mentoring ~ Spring/Summer 2007
Help welcome a family new to Brookfield Academy.

Volunteers in action!



Upper School Volunteer Opportunities

Booster Club ~ working under the direction of the Athletic Director, volunteers are needed to help organize and operate a BA Athletic Booster Club. Volunteers are needed for both concession sales during US sports events and to maintain an inventory and organize sales of spirit wear throughout the year.



NEW!

I am most interested in: Concessions Spirit Wear

Library Assistant ~ Ongoing throughout the year
Check and shelve materials, do seasonal decorating, and other special projects.

Mothers Hot Lunch ~ 5-6 times per year
Mothers organize, set up, and serve hot lunches to students and faculty in two shifts most months of the school year.

Teacher Appreciation Week ~ May 7 - 11
Volunteers organize an appropriate expression of appreciation for Upper School teachers.

Graduation Reception ~ May 20
Volunteers help set up and serve refreshments after the Graduation ceremony. Parents of Juniors are especially encouraged to volunteer.

US Awards Reception ~ June 8
Volunteers help set up and serve refreshments following the awards presentation.

New Family Mentoring ~ Spring/Summer 2007
Help welcome a family new to Brookfield Academy.